

2018 TOM PEYTON MEMORIAL ARTS FESTIVAL

**PRESENTATION**

All work must arrive completely assembled and ready to install. Frames must have screw eyes and a hanging wire attached to the back; textiles and fiber work, a suitable support or framework for hanging. Non-compliance may void the entry. No work may be substituted or withdrawn.

**DELIVERY/SHIPPING**

Hand-delivered artwork will be received Sunday, April 8<sup>th</sup> – 2:00 p.m. - 4:00 p.m. Artists must pay all expenses for shipping work to the exhibit. All shipped work must be received by Wednesday, April 4<sup>th</sup> 4:00 p.m. with a **prepaid return label enclosed** and in a reusable container with opening instructions and weight printed on the outside. Containers and/or artwork found to be damaged by the shipper will be returned COD after the artist has been notified.

Select a shipper who delivers between 8:00 a.m. – 4:00 p.m. Address: First United Methodist Church, ATTN: TPAF Exhibit, 2727 Jackson Street, Alexandria, LA 71301. Telephone (318) 443-5696

**IMPORTANT NOTE: All artwork MUST be picked up on Sunday April 22<sup>nd</sup> 2:00-4:00 p.m. If you are unable to pick-up in person, please make arrangements to have someone collect your artwork on your behalf.**

**LIABILITY**

The Tom Peyton Memorial Arts Festival and First United Methodist Church of Alexandria carry no insurance for loss or damage to artwork in the gallery or in transit, nor assume any liability for same. Every precaution will be taken for the safety of the exhibited work. Artists can and should provide their own insurance coverage. The Tom Peyton Memorial Arts Festival and First United Methodist Church of Alexandria are not responsible for loss or damage from any cause.

**SALES**

Prices will be listed in the exhibit catalog. No commission will be charged for the sale of artwork. As works are sold, the artists will be notified. Checks will be mailed at the close of the Festival. Works sold will be given to the purchaser when the festival closes.

*Submission of an entry into the Tom Peyton Memorial Arts Festival exhibit constitutes an agreement by the artist to all conditions stated.*

Reba Harrington, Competitive Art Exhibit Chair 318-664-0008  
[tpaffumca@gmail.com](mailto:tpaffumca@gmail.com)

2018 LABEL #1 - Attach to back upper right corner of work.	2018 LABEL #2 - Attach to back upper right corner of work.	2018 LABEL #3 - Attach to back upper right corner of work.
Last name _____ First name _____ Address _____ City/State/Zip _____ Phone _____ E-Mail _____ Title _____ Medium _____ Price \$ _____ For sale (NFS if not for sale)	Last name _____ First name _____ Address _____ City/State/Zip _____ Phone _____ E-Mail _____ Title _____ Medium _____ Price \$ _____ For sale (NFS if not for sale)	Last name _____ First name _____ Address _____ City/State/Zip _____ Phone _____ E-Mail _____ Title _____ Medium _____ Price \$ _____ For sale (NFS if not for sale)
<b>Return instructions</b> Pick up    FedEx    UPS    US Postal    Freight	<b>Return instructions</b> Pick up    FedEx    UPS    US Postal    Freight	<b>Return instructions</b> Pick up    FedEx    UPS    US Postal    Freight